



BAPTISM GUIDELINES

Welcome to St. Genevieve! Thank you for taking this first step with your child on a lifelong journey of faith.

Baptism is the gateway to all the other Sacraments in the Church and the means by which the candidate becomes a member of the Church. It welcomes your child into a faith community. It also welcomes you, your family and the godparents to share that same experience.

You and the godparents you choose are about to make an impact on the faith of a young life. Your role during your child's Baptism is one which calls you to make a promise, on behalf of that child, that you will teach him or her by word and action about God and the faith.

Below is information that will help you prepare to celebrate the Sacrament of Baptism:

1. Parents and godparents, if they have not attended a baptism seminar in the past five years, must attend a seminar or view the online FORMED.org Baptism videos. Call the church office for information.
2. Baptisms are held once a month on the last Sunday of the month after the 10:30 a.m. Mass. Please check with the church office for scheduled dates.
3. To be a baptismal godparent one should be:
 - A. Catholic, at least 16 years of age, and must have received the Sacrament of Confirmation.
 - B. Because the godparent plays an important role in assisting the parents in raising the child in the Catholic faith, the godparent must also be "living a life of faith" reflecting the function he or she will undertake. See Godparent Eligibility forms.
 - C. One godparent fulfills the requirement and, if there are two, it has to be one *male* and *female* godparent.
4. A baptized person who belongs to a NON-CATHOLIC ecclesial community cannot take part as a godparent but may participate as a Christian Witness, provided that there is one Catholic godparent present. Baptized Catholics cannot be Christian Witnesses.
5. An informational sheet must be filled out on each child along with a copy of the Birth Certificate of the child brought/mailed to the church. The parents are also required to provide documents (e.g. certificates) that will prove that the intended godparent(s) has (or have) received the Sacrament of Confirmation and have completed and turned in the Godparent eligibility form(s) signed by godparent's Catholic church's priest.
6. A Baptismal stipend of \$25.00 donation is necessary to help defray the cost of materials and supplies and should be paid no later than at the time of the baptism.

These guidelines are provided for this parish and are in consonance with the guidelines set by the Diocese. We hope this will help you with any questions you may have about the Sacrament. The seminar will help you with understanding the role you and your child's godparents will have in your child's faith journey beginning with the Sacrament of Baptism.

St. Genevieve offers many opportunities for you to share the gifts God has given you with others. If you would like more information concerning our ministries, please don't hesitate to call 985-446-5571.



BAPTISMAL REGISTRATION FORM

Full Name of Child to be Baptized: _____

Child's Date of Birth: _____

(if not yet born, then Child's due date)

Proposed Date of Baptism: _____

Child's City/State of Birth: _____

Male Female

Proposed Celebrant of Baptism (Priest or Deacon): _____

(if the Priest or Deacon is not from this diocese, please have him submit a Letter of Suitability to:

The Office of the Bishop, PO Box 505, Schriever, LA 70395)

Father's Name: _____

Mother's Name: _____

(include maiden name)

Father's Religion: _____

Mother's Religion: _____

Father's Contact Number: _____

Mother's Contact Number: _____

Address: _____

Email: _____

Parish of Registration: _____

If not registered at any parish, would you be interested in joining ours? Yes Not at this time

GODPARENTS' INFORMATION SECTION

1. In a typical celebration, there must be at least (1) confirmed godparent, if two confirmed-one male and one female.
2. To be eligible as a godparent, please have each one fill up a separate *Godparent Eligibility Form*.
3. A baptized Christian (who is **NOT** Catholic) may be considered as a *Christian Witness* provided there is one confirmed godparent present.
4. If the confirmed godparent is unable to be present at the time of the baptism, please speak with your proposed celebrant for guidance.

Godfather's Name: _____

Godmother's Name: _____

Godfather's Contact Number: _____

Godmother's Contact Number: _____

Christian Witness' Name: _____

Christian Witness' Contact Number: _____

(Church of Baptism): _____

1. If you have any question or request for further clarification, please call us at (985) 446-5571.
2. Once you have completed this form, please drop it off at the office, mail it to us or send it electronically. You can find all of our contact information below.

---FOR OFFICE USE ONLY---

Certificate _____ Census Card _____ Parish List _____ Bulletin Date _____ Baptismal Register # _____

Birth Certificate/Proof of Birth _____ Confirmation Certificates for Godparent(s) GF GM Eligibility Form GF GM

Baptism Seminar Attendance: Father Mother Godfather Godmother

PAID CK# _____



GODPARENT ELIGIBILITY FORM

All godparent-candidates must fill out this section regardless of where they are registered. Please return this form to St. Genevieve Catholic Church electronically or by mail. Thank you.

Name of Child to be Baptized: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

PARISH OF REGISTRATION _____

IMPORTANT: All of the items below must be initialed by the godparent-candidate personally in order to be eligible. In doing so, the godparent-candidate declares, with God as the witness, all of them to be true. If he/she is unable to comply with any of the items, he/she must speak to his/her Pastor before taking the next step.

As a candidate for the responsibilities of a godparent, I declare that:

- _____ I am at least 16 years of age
- _____ I am a baptized Christian who has received the Sacrament of Confirmation in the Catholic Church: _____
- _____ I am a registered, active and supporting member of my parish of registration.
- _____ I am not subject to any canonical impediment due to cohabitation or civil marriage outside of what's recognized validly by the Catholic Church. Neither am I subject to censure nor prohibition by Church authorities to receive the sacraments because of a canonical penalty.
- _____ I believe what the Catholic Church teaches and I make a serious effort to live my life according to the Gospel and worthy of imitation by the person I am sponsoring. I realize the great honor and responsibility placed on me before God and the Church in serving as a godparent. I intend to encourage and support the person I am sponsoring in the practice of the Catholic faith by my word and example.

Signature of Godparent-Candidate

* * * * *

NOTE: If the godparent-candidate is not a registered member of this parish, then he or she must get the Pastor or Associate Pastor of his parish of registration to fill up the section below.

Name of Catholic Priest: _____

Name of Church Parish: _____

Address of Church Parish: _____

Phone Number: _____

Signature of Priest: _____ Date: _____